



## Bar/Bat Mitzvah Planning Sheet

Bar/Bat Mitzvah's Name \_\_\_\_\_ Location \_\_\_\_\_  
 Host & Hostess Names \_\_\_\_\_ Times \_\_\_\_\_ to \_\_\_\_\_ Arrival \_\_\_\_\_  
 Brother/Sisters Names \_\_\_\_\_ Videographer \_\_\_\_\_  
 Package \_\_\_\_\_ Photographer \_\_\_\_\_  
 Theme \_\_\_\_\_ Caterer \_\_\_\_\_  
 Total #Guests \_\_\_\_\_ # of Children \_\_\_\_\_ Decorator \_\_\_\_\_

Adult Cocktail Time \_\_\_\_\_ Location \_\_\_\_\_ Music \_\_\_\_\_

Kids Cocktail Time \_\_\_\_\_ Location \_\_\_\_\_ Music \_\_\_\_\_

Courses : Sit Down \_\_\_\_\_ Buffet \_\_\_\_\_ Stations \_\_\_\_\_

List Courses: \_\_\_\_\_

Kids' Games: \_\_\_\_\_

### Grand Entrance

Host & Hostess \_\_\_\_\_ / \_\_\_\_\_

Brother/Sister \_\_\_\_\_ / \_\_\_\_\_

Brother/Sister \_\_\_\_\_ / \_\_\_\_\_

Brother/Sister \_\_\_\_\_ / \_\_\_\_\_

Guest of Honor \_\_\_\_\_ / \_\_\_\_\_

### Candle Lighting

**Please write the name of the guest, the song and the artist for each candle. Use separate sheet if needed**

**Example:** 1. Grandma and Grandpa: How Sweet it is to be Loved by You – James Taylor

1. \_\_\_\_\_ 8. \_\_\_\_\_

2. \_\_\_\_\_ 9. \_\_\_\_\_

3. \_\_\_\_\_ 10. \_\_\_\_\_

4. \_\_\_\_\_ 11. \_\_\_\_\_

5. \_\_\_\_\_ 12. \_\_\_\_\_

6. \_\_\_\_\_ 13. \_\_\_\_\_

7. \_\_\_\_\_ 14. \_\_\_\_\_

Hora \_\_\_\_\_ Bar/Bat Raised in Chair- \_\_\_\_\_ Family Raised in Chair: \_\_\_\_\_

Hamotzi: \_\_\_\_\_ Kiddish: \_\_\_\_\_

Toast: \_\_\_\_\_ Speech: \_\_\_\_\_

### Special Dances

Bar/Bat & Parent Dance: \_\_\_\_\_

Host/Hostess Dance: \_\_\_\_\_